



CLASSIFIED APPLICATION

Building Bridges to the Future

Position desired: _____ Date application completed: _____

Please Print or Type				
Name _____			Soc. Sec. No. _____	
Last	First	Middle		
Mailing Address _____			Home Phone () _____	
Street			Cell Phone () _____	
_____			Work Phone () _____	
City	State	Zip		

EDUCATION/TRAINING

	Name/Location	From/To	Degree/Diploma	Major
High School/GED				
College/University				
Technical/Business				
Other				

WORK EXPERIENCE

Please list all experience related to position desired. List most recent experience first. Attach a separate sheet, if necessary.

Employer Name/Address	Your Supervisor Name/Phone	Your Position/Responsibilities	From/To Month/Yr	Reason for Leaving

- Are you interested in becoming a substitute for the District? Yes No
- Have you previously been employed by or applied to Riverview School District? Yes No
If yes, please indicate during which year(s) and, if employed, in what capacity, and under what name?

- Do you need accommodation in the application, testing, or interview process? Yes No

THE RIVERVIEW SCHOOL DISTRICT PROVIDES EQUAL OPPORTUNITY IN EDUCATION AND EMPLOYMENT ACCORDING TO ALL FEDERAL AND STATE LAWS. RIVERVIEW SCHOOL DISTRICT IS A SMOKE-FREE WORK ENVIRONMENT.

REFERENCES

Please list references who have supervised your work and who may be contacted, unless otherwise noted.

Name/Title	Address/City/State/Zip	Phone

OCCUPATIONAL AND SKILL SUMMARY: *(Check where applicable)*

OFFICE WORK and COMPUTER

- ___ Accounting
- ___ Office Machines
- ___ Receptionist/Switchboard
- ___ Ten-Key/Calculator
- ___ Computer Skills
- ___ Typing ___ WPM
- ___ Word ___
- ___ Excel ___
- ___ Publisher ___
- ___ Data Base Management ___
- ___ Web Page Design ___
- ___ Microsoft Outlook ___
- ___ Other: _____

EDUCATIONAL ASSISTANT

- ___ Classroom Experience
- ___ First Aid Training
- ___ Foreign Language
- ___ Handicrafts
- ___ Library/Media Equipment
- ___ Math
- ___ Reading
- ___ Science Lab
- ___ Special Educational
- ___ Youth Groups
- ___ Ed. Asst. Paraprofessional Competencies
- ___ Other: _____

FOOD SERVICE

- ___ Baking
- ___ Cashiering
- ___ Dishwashing Machine
- ___ Food Handler's Permit
- ___ Food Preparation
- ___ Food Supervision
- ___ Other: _____

MAINTENANCE/GROUNDS

- ___ Cabinet Making
- ___ Carpentry
- ___ Electrician
- ___ Equipment Repair
- ___ Glazing
- ___ Grounds Keeping
- ___ Heat/Air Condition
- ___ Landscaping/Nursery
- ___ Masonry
- ___ Painting
- ___ Plumbing
- ___ Roofing
- ___ Welding
- ___ Pesticide Application
- ___ Asbestos
- ___ Other: _____

CUSTODIAL

- ___ Automatic Floor Machine
- ___ Boiler License ___ Grade
- ___ Carpet Shampooers
- ___ Institutional Cleaning
- ___ Office Cleaning
- ___ School Cleaning
- ___ Stripping/Rewaxing
- ___ Supervision
- ___ Window Washing
- ___ Other: _____

TRANSPORTATION

- ___ CDL
- ___ First Aid Training
- ___ School Bus Driver
- ___ State Certification
- ___ Transit Operator
- ___ Vehicle/Bus Mechanic
- ___ Vehicle/Bus Service
- ___ Vehicle Driver
- ___ Other: _____

- Describe any other special abilities, skills, experiences, and knowledge that may further qualify you for the type of work for which you are applying: _____

- Some applicants who have a mental, physical, or sensory disability require an accommodation or assistance to enable them to perform the essential functions of the job sought. Are you able to perform the essential functions of the job (with or without an accommodation?) Yes No *If an accommodation is needed, please list what reasonable accommodation would need to be made for you: _____*

- Can you provide proof of a legal right to work in the United States after hire? Yes No
- Have you had any criminal convictions, pled guilty or pled nolo contendere, within the past 10 years? Yes No *If yes, please attach an explanation (a conviction will not necessarily bar you from employment).*

I HEREBY CERTIFY THAT ALL THE INFORMATION I HAVE PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. I GIVE MY PERMISSION FOR RIVERVIEW SCHOOL DISTRICT TO CONTACT ANY REFERENCE OR PRIOR EMPLOYERS IN CONJUNCTION WITH THIS APPLICATION. I ALSO AGREE THAT FALSIFICATION OF ANY PART OF THIS APPLICATION SHALL BE SUFFICIENT CAUSE FOR DISMISSAL. I ALSO AUTHORIZE THE DISTRICT TO SUPPLY INFORMATION ABOUT MY EMPLOYMENT RECORD, IN WHOLE OR IN PART, IN CONFIDENCE, TO ANY PROSPECTIVE EMPLOYER, GOVERNMENT AGENCY, OR OTHER PARTY HAVING A LEGAL AND PROPER INTEREST, AND I HEREBY RELEASE THE DISTRICT FROM ANY AND ALL LIABILITY FOR ITS PROVIDING THIS INFORMATION. I UNDERSTAND AND AGREE THAT ANY OFFER OF EMPLOYMENT MADE BY THE DISTRICT TO ME IS CONTINGENT ON THE SUCCESSFUL OUTCOME OF A CRIMINAL BACKGROUND CHECK. I ALSO UNDERSTAND AND AGREE THAT A CREDIT CHECK WILL BE RUN FOR POSITIONS DEALING WITH FINANCIAL RESPONSIBILITY.

SIGNATURE OF APPLICANT

DATE